Annex 3

**(Template)**

*[This template is for reference only. Schools can adapt its format to cater for their specific needs.]*

Plan on the Use of the Promotion of Reading Grant

\_\_\_\_\_\_\_\_\_\_ School Year

Amount of the Grant received ($): \_\_\_\_\_\_\_\_\_\_

The major objectives for Promotion of Reading: (e.g. creating a reading atmosphere)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
|  | Item\* | Estimated Expenses ($) |
| 1. | Procuring reading resources |  |
|  |  Chinese books |
|  |  English books |
| 2. | Organising school-based activities related to the promotion of reading |  |
|  |  Reading award schemes |
|  |  Storytelling by parent volunteers |
|  |  Other scheme：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 3. | Hiring of services to organise reading promotion activities |  |
|  |  Hiring writers, professional storytellers, etc. to conduct seminars, storytelling and parent-child reading sessions |
|  |  Hire of service from external service providers to organise activities related to the promotion of reading |
|  | Other：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| 4. | Other：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |

\*Please tick the appropriate boxes or provide details.